**Meeting Minutes – Captone Project – Stock Forecast**

**Location:** Zoom meeting

**Date:** November 13, 2023

**Time:** 7 pm to 8 pm

**Attendance:**

* Yew-Wei Lim
* Diana Ortiz
* Andrés Viloria

**Discussion:**

MPE Calculations and Discrepancies Document:

* This document provides detailed information on MPE calculations throughout Phase 5.
* It outlines any discrepancies discovered and relates them to relevant articles for future reference.

Hyperparameter Tuning Methodology and Findings Document:

* Detailed methodology and findings related to hyperparameter tuning are documented in this report.
* It includes information on parameter adjustments, experiments conducted, and the impact on model performance.

Pending Deliverables Inquiry with Albert:

* A communication will be initiated with Albert to inquire about any pending deliverables he would like the team to complete before the project closing.
* The objective is to ensure alignment with expectations and address any outstanding tasks.

Project Scope Update with New Milestones:

* The project scope will be updated to incorporate the new milestones set during the latest meeting.
* This update ensures that the project's objectives and timelines are accurately reflected.



**Action Items:**

* Create Pending documents
* Organize and update the existing document folder
* Ask albert for pending tasks
* Update Project scope document